



WILLIAM T FUJIOKA  
Chief Executive Officer

County of Los Angeles  
**CHIEF EXECUTIVE OFFICE**

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*"To Enrich Lives Through Effective And Caring Service"*

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May 21, 2013

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

40 May 21, 2013

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

**DEPARTMENT OF PUBLIC WORKS:  
AS-NEEDED CIVIL AND STRUCTURAL  
ENGINEERING CONSULTANT SERVICES  
VARIOUS COUNTY PROJECTS  
AWARD CONSULTANT SERVICES AGREEMENTS  
(ALL DISTRICTS)  
(3 VOTES)**

**SUBJECT**

This action is to approve three consultant services agreements for a not-to-exceed fee of \$500,000 each for as-needed civil and structural engineering consultant services for a 3 year term plus two 1-year extension options each.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Award and authorize the Director of Public Works, or her designee, to execute consultant services agreements with IDS Group, Inc., URS Corporation dba URS Corporation Americas, and Brandow & Johnston, Inc., to provide as-needed civil and structural engineering consultant services for various County projects for a 3 year term plus two 1-year extension options for each firm. The term of the agreements shall commence on the date of the first Notice to Proceed. The maximum, not-to-exceed amount of the agreements shall not exceed \$500,000 each for a combined total of \$1,500,000, and are for a maximum period of five years; provided, however, that where services for a given project have been authorized by the County but are not completed by the Consultant prior to the stated expiration date, the expiration of the agreements will be automatically extended solely to allow for the completion of such services.
2. Delegate authority to the Director of Public Works or her designee to exercise the two 1-year

extension options for each agreement.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The recommended consultant services agreements will augment the Department of Public Works' (Public Works) ability to provide civil and structural engineering services to various County departments. The volume of requests for engineering services and their turnaround time vary throughout the year. Frequent surges in workload and requests for specialized expertise create the need for the as-needed engineering resources. The recommended consultant services agreements will enhance Public Works' ability to deliver engineering services efficiently and complete project-related activities within established timeframes. The contract period for each firm will be for 3 year term plus two 1-year extension options to be exercised at the discretion of the Director of Public Works, or her designee.

### **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1) by increasing our ability to manage fluctuations in workload in a responsive manner and provide responsive, efficient, and high-quality public services.

### **FISCAL IMPACT/FINANCING**

The value of each consultant services agreement is \$500,000, totaling \$1,500,000 for the three consultant services agreements.

No direct impact to the County's General Fund is expected from this action. Sufficient funds to finance work orders for these agreements are included in the Public Works' Internal Service Fund-Capital Project Management Program Budget.

Expenditures for the subject services incurred by the Public Works' Internal Service Fund-Capital Project Management Program will be reimbursed through approved individual project budgets.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

A standard consultant services agreement, in the form previously approved by County Counsel, will be used. The agreements will be in compliance with the Chief Executive Officer's and the Board's requirements.

The consultant services agreements will contain terms and conditions supporting your Board's ordinances, policies, and programs, including, but not limited to: County's Greater Avenues for Independence (GAIN) and General Relief Opportunities for Work (GROW) Programs, Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; and the Los Angeles County's Child Support Compliance Program, Los Angeles County Code, Chapter 2.200; Defaulted Property Tax Reduction Program, Los Angeles County Code, Chapter 2.206; and the standard Board-directed clauses that provide for contract

termination or renegotiation.

Data regarding the proposers' minority participation will be on file with Public Works. The contractors were selected upon final analysis and consideration without regard to race, creed, gender, or color.

The consultant services agreements include a cost-of-living adjustment provision in accordance with the Board policy, which was approved on January 29, 2002.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed action is not a project pursuant to California Environmental Quality Act (CEQA) because it is an activity that is excluded from the definition of a project by Section 15378(b) of the State CEQA Guidelines. The proposed action, to award as-needed agreements for civil and structural engineering consultant services, is an administrative activity of government, which will not result in direct or indirect changes to the environment. We will return to the Board as necessary for consideration of appropriate environmental documentation pursuant to CEQA before the approval of any activities that constitute a project under CEQA.

### **CONTRACTING PROCESS**

On August 9, 2012, Public Works issued a Request for Proposals (RFP) to 69 firms and also listed this contract opportunity on the Doing Business with Us website. A copy of the website posting is enclosed for your reference. On September 13, 2012, 13 firms submitted proposals. An Evaluation Committee, consisting of Public Works' technical staff evaluated the proposals. Evaluation of the firms was based on technical expertise, proposed work plan, experience, personnel, qualifications, and understanding of the work requirements. These evaluations were completed without regard to race, creed, color, or gender. Based on their review and evaluation of the proposals, the Evaluation Committee recommended IDS Group, Inc., URS Corporation dba URS Corporation Americas, and Brandow & Johnston, Inc., as the best-qualified firms to perform the specified services. Public Works has determined that the firms' proposed rates for performing the services are reasonable.

IDS Group, Inc.'s, URS Corporation dba URS Corporation Americas', and Brandow & Johnston, Inc.'s Community Business Enterprises participation data and three year contracting histories are on file with Public Works.

Public Works has evaluated and determined that Los Angeles County Code Chapter 2.201 (Living Wage Program) does not apply to the recommended contracts.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There will be no negative impact on current County services or projects during the performance of the recommended consultant services. These agreements will provide necessary as-needed civil and structural engineering services to support various County projects in an efficient manner, enhancing the delivery of County Capital projects.

### **CONCLUSION**

Please return one adopted copy of this Board letter to the Chief Executive Office, Facilities and Asset

The Honorable Board of Supervisors

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Management Division, and the Department of Public Works, Architectural Engineering Division.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'WTF', followed by a large, stylized flourish that resembles a heart or a large 'O' with a vertical line through it, and a horizontal line extending to the right.

WILLIAM T FUJIOKA

Chief Executive Officer

WTF: RLR:DJT

SW:RB:mda

Enclosures

c: Executive Office, Board of Supervisors  
County Counsel  
Public Work

**Bid Detail Information**

**Bid Number :** AED7739813  
**Bid Title :** As-Needed Civil and Structural Engineering Consultant Services  
**Bid Type :** Commodity  
**Department :** Public Works  
**Commodity :** ENGINEERING - STRUCTURAL  
**Open Date :** 8/9/2012  
**Closing Date :** 9/13/2012 3:00 PM  
**Bid Amount :** \$ 300,000  
**Bid Download :** Not Available  
**Bid Description :** The County of Los Angeles Department of Public Works is requesting proposals from qualified firms to provide as-needed civil and structural engineering consultant services for various locations throughout Los Angeles County.

Be sure to REGISTER on the County of Los Angeles Department of Public Works website:  
<http://dpw.lacounty.gov/general/constructioncontracts/>  
A Notice to Proposers "A" has been posted to this website. The deadline for submittal of proposals in response to this RFP has been extended from September 6, 2012 to September 13, 2012, at 3:00 P.M.

There are no preproposal meetings scheduled.

To obtain a copy of the RFP and Notice To Proposers [Click here](#)

Please E-mail any questions to [CWONG@dpw.lacounty.gov](mailto:CWONG@dpw.lacounty.gov).

**Contact Name :** Cheryl Wong  
**Contact Phone# :** (626) 300-2330  
**Contact Email :** [CWONG@dpw.lacounty.gov](mailto:CWONG@dpw.lacounty.gov)  
**Last Changed On :** 8/29/2012 11:36:50 AM

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